The University of Nagasaki - Online Resource Center How To Use - Part I

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The purpose of this paper is to describe the features and tools that are currently available on the University of Nagasaki Online Resource Center (ORC), which is a mechanism for promoting active learning in the classroom. By publishing a series of discussions on the materials, faculty and staff at the university can continue to learn about the tools and features that are provided by the software.

Moodle provides an online component for collaborative-style learning which contrasts a traditional lecture-format classroom. However it is not a requirement to abandon lecture-format for the purposes of using Moodle. Rather, Moodle can be a means by which a course faculty member organizes materials and resources for students in a complimentary manner. Additionally, Moodle can provide a platform by which a faculty member can return feedback more regularly to students taking the course.

Moodle is available to be used in any language including Japanese, Chinese, Korean, and other Asian languages. Moodle is the most widely used learning management system in the world. To quote Wikipedia:

" As of June 2013 it had a user base of 83,008 registered and verified sites, serving 70,696,570 users in 7.5 + million courses with 1.2 + mil-

lion teachers ." (Moodle Wikipedia , 2013)

Currently, the University of Nagasaki has in operation a live Moodle installation used daily, which has been in place since April of 2010 and has a registered student base of on average 750-1000 students per year. Although native English faculty members are the primary users of this resource, Moodle transcends all branches of education and is NOT specifically a tool for language learning.

ORC Access

The Online Resource Center (ORC) is accessible from the Campus Index page internal to the university (http://campus.sun.ac.jp) as shown in Figure 1. Although the link is stored under the Sasebo (佐世保) link, it



Figure 1: Online Resource Center Access from Campus インデックス

is accessible BOTH from the Sasebo Campus AND the Siebold Campus.

The ORC is <u>also available</u> on the World Wide Web by accessing the URL directly (http://orc.sun.ac.jp). This allows for faculty, staff, and students to have access to the ORC from any Internet location.

By default, ALL USERS who have an account at either Sasebo or Siebold also have access to the ORC. By using the SAME login as the campus site login (see Figure 2), access is granted to the ORC.

88 UNIVERS	県立大	学 ORC			[日本語 (ja)	•
長崎県立大学	メール	Campusインデックス	LiveCampus	TOEIC Home		
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		アカウン	トをお持ちの	方ですか?		
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			ログイン			
		1.				
		ユーザ名また	とはパスワードを)	忘れましたか?		
		いくつ	かのコースはゲ. セスできます	ストアク		
		5	ストとしてログイン	する		

Figure 2: Login page for the Online Resource Center

The ORC can be accessed using a wide variety of technology. A desktop or notebook computer, Microsoft, Apple, Open Source (Linux) operating systems, tablets, pads, and smart phones of many manufacturers and operating systems are supported (Android, iOS, etc).

Account Management

The first time a user logs in to the ORC, a simple profile form is offered by which the user must fill out a minimum number of fields (see Figure

- 3) . The minimum number of fields required includes the following list:
 - 1 . Last Name (Romaji)
 - 2 . First Name (Romaji)
 - 3 . Hometown (Romaji or Kanji)
 - 4 . Last Name (Kanji)
 - 5 . First Name (Kanji)

				▶ すべてを展開
ome	·₩			
マイホーム	姓*	1		— 1 .
サイトページ	名*			2.
マイプロファイル	メールアドレス	call1@sun.ac.jp		
コース	メールアドレス公開	同じコースのメンバーにだけ	私のメールアドレスを公	閉します き
(T)	メールフォーマット	HTMLフォーマット	•	
マイプロファイル設	メール要約タイプ	要約なし (フォーラムの投稿)		
	フォーラム自動メール構造	はい:投稿した場合、フォー		-
プロファイルを編	フォーラム未読管理	いいえ:開覧した投稿を追跡し		<u>.</u>
集する ポートフォリオ	テキスト編集	HTMLエディタを使用します	•	
* セキュリティキー	都道府県*	HIML-7472000049		3.
メッセージング		· ·		
プログ	国を選択する*	日本		\$
- パッジ		アジア/東京		
	使用言語	[日本語 (ja)	•	
	> ユーザ画像			
	▶ 興味があること			
	▶任意			
	✓ Other fields 姓 [*]	2	-	4.
	名*			
	名*			5.

Figure 3: First time logging in to the Online Resource Center

There are other fields a user may provide as an option to complete a more rounded profile (see Figure 4). Some of those fields may include the following:

- 1 . An existing profile picture
- ${\bf 2}\,$. An updated profile picture
- 3 . A list of interests
- 4 . A link to an associated website or service



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あなたは Rawson Thom としてログインしています (ログアウト)

Figure 5: A completed profile example

The profile can be edited at any time to contain relevant and up-to-date content. Users are responsible for maintaining their own profile. A wellmaintained profile helps to enhance connectivity between students, staff, and faculty (see Figure 5).

Online Resource Center Examples

In this section, some examples showing the current Moodle system at the University of Nagasaki are given. The intention is to show various ways in which this resource can enhance the faculty, staff, and student experience.

The top page of the ORC is a useful place to post important school announcements. ORC members have the option of subscribing to a news fo-



Figure 6: Top page of the ORC prior to login. News and announcements are shown.

rum to receive announcements by registered email in the ORC Profile. Faculty and staff members can be given permission to post relevant items here, and students can join in discussions by replying to posts (see Figure 6).

Faculty, staff, and students become associated with a course or a set of courses through the enrollment process. At this time, enrollment in a course on the ORC is controlled by the course manager and is usually manually completed. In more robust Moodle environments, staff members in the student office are tasked with setting up the Moodle classrooms for the faculty and students.

When a faculty member or a student logs into the ORC, the courses associated with that person are shown in the "My Courses " section (see Figure 7).



Figure 7: The " My Courses " display on the ORC

Within any particular course, there can be additional course-specific announcements and deadlines for enrolled users in that course. Messages can be viewed on the ORC and also mailed out at regular intervals depend-

あなたは Rawson Thom としてログインしています (ログアウト) ♀ 長崎県立大学 ORC 日本語 (ja) 0 長崎県立大学 メール Campusインデックス LiveCampus TOEIC Home 編集モードの開始 ナビゲーション フォーラムを検索 =============== する iome マイホーム トピック1 サイトページ Go マイプロファイル 検索オプション トピック2 明在のコース 最新ニュース ECON101 トピック3 ビックを追加する ●加書 パッジ 12月 2日 08:3 トピック4 -42 トピック1 一般ニュースとお知らせ トピック2 トピック3 トピック4 トピックを追加する トピックち マイコース ディスカッション ディスカッションの開始 返信 未読 最新の投稿 管理 78:35 Rawson Thom ٥ 0 Raxto 2013年 12月 2日(月

ing on the settings of the course news forum (see Figure 8).

Figure 8: News Forum in an example course showing 1 News item

Once students and faculty are grouped in a course, the faculty members can communicate directly, securely and safely with all students in a particular course using simple messaging functionality. A single student, lists



Figure 9: Messaging students in a course on the ORC

of students, or all students in the course can be selected for messaging. Students can also reply to the messages using traditional email, or by using the messaging system built-in to the ORC (see Figure 9).

Course managers and teachers have the ability to track student access and activity in a course for the purpose of determining study patterns and measuring on-task activity levels for each student. This is useful to help keep students focused on tasks and to determine if deadlines have been appropriately set and met (See Figure 10).



Figure 10: A sample access report on the ORC for a student

The ORC also has powerful questionnaire facilities that can be delivered by course and group of students within a course. Important course questionnaires and surveys can be administered to controlled student populations for the purposes of data collection and evaluation. Data is collected automatically and privately and is made available for export in a number of formats (see Figure 11).

To keep faculty and students closely connected throughout the semester, the Moodle grade book can be made available to students for

ビゲーション 電	による授業評価アン	ッケート				
ome.	○あなたの授	業への取り	組み方につ	いて回答して	て下さい。	
マイホーム サイトページ 1	この授業への出席率はどれくらいですか。 (Have you attended the class regularly?)					
マイプロファイル 現在のコース SC-IEE-III-WRITING 参加者	ほとんど出席 (全部を含む) (Almost all)	2/3ぐらい出 席 (2/3 of the classes)	半分ぐらい (1/2 of the classes)	1/3ぐらい出 席 (1/3 of the classes)	ほとんど欠席 (Seidom attended)	
レムシ	0	0	0	0	0	
Welcome 学生による授業 評価アンケート 2	この授業を選刻や和 (Do you take part in			or chatting?)		
Common Errors Reading Progress	強くそう 思う (Yes, definitely)	かなりそう 思 う (70%-80% of the time)	ある程度 そう思 う (50% of the time)	あまりそう 思わ ない (About 30% of the time)	全くそう思わな い (No, not at all)	
Editing	0	0	0	0	0	

Figure 11: Example questionnaire on the ORC in a course

the purpose of tracking the running score during the semester. Students no longer need wait until the final grades are delivered before being able to see what their final grade will be during the lesson. Figure 12 shows an example of a grade book for one student.

				すべてまたは1ユーザを選択す
IFZAB	82	68.	パーセンタージ	74-81199
BC Drai Cammunication II				
Es Adendarios				
J Atlandance	14.00	0-18	93.33 %	
\$ #P3V##	8.33	0-10	82.32 %	
Ito Testa	10 - 28	Sec. 27		
Tarra Tart- Meta Z, 8, 8	1.1	2-101		
Tarre Text - Units 7, 8, 8, 10, 11, 12		1-100		
	0.00	0-50		
It Participation				
E Cass Participation	0.0			
Class Preparation	13.00	0-16	60.67 %	
2 Class Participation	18.00	0-45	35.36 %	
S AFSVAR	4.87	0-18	48.32 %	
In Lost 7 Total				
2 7 Listening - How did you feel?	0.00	0-25	0.00 %	
😥 7 Extra Listening - How did you feel?	0.00	0-25	0.00 %	
2 7 Language Check - Simple past. We questions and answers	23.42	0-25	93.69 %	
2 7 Real Stories - Lucky or Unlucky?	20.31	0-25	81.25%	
2. AF.3V##	2.19	8-5	43.74 %	
The Unit & Total				
2 8 Listening - I know that!	24.31	0-25	87.22 %	
2 8 Extra Listening - I know that	0.00	0-25	0.00 %	
2 8 Language Check - Comparative and superfative adjectives	16.07	0-25	76.28 %	
2 8 Real Stories - Darit be afraid.	20.31	0-25	41.25 %	

Figure 12: Example user report for students in the grade book.

The ORC provides the ability for a faculty member to share content with students in an organized manner. Documents, PDF files, images, links to online resources, and other important study materials can be groups together for students to access. This content can be reused or updated on a year-by-year basis that also helps to keep the faculty member organized in lesson delivery. Appendix A images show examples of course pages.

Quizzes in Moodle

One of the most powerful features of the ORC is the digital online testing resource available. Moodle includes a powerful and robust quiz and question engine supporting many types of questions including true/false, multiple choice, mathematical, short answer, fill-in-the-blank (cloze) , matching, and even essay-type questions. This makes delivering quizzes and tests to large audiences possible with the ability for automatic grading in most of the question types.

Once the questions are developed in a bank of questions and categorized appropriately, they can be placed in a quiz container for delivery to the students. There are quiz question types that can be assigned to pull a question randomly from a certain category that helps to customize the test to the individual student (See Figure 13).

Quizzes can be assessed in many ways and feedback can be both automatic and manual depending on the faculty needs or requirements. Appendix B images show some example quiz questions in use.

The ORC also supports a wide variety of audio and video multimedia formats. Faculty members can embed audio and video into resources for student use. External sources such as YouTube can also be used. For embedding recorded audio and video, the ORC supports direct audio/video recording. Also, video recording into YouTube directly is also supported.

カ	コテゴリを選択してください: 07UnitQuestions (3	39)	
-	サプカテゴリの問題も表示する		
-	古い問題も表示する		
5	問題リスト内に問題テキストを表示する		
	(新しい	問題を作成する)	
	T 問題 ^	作成者	最終更新者
	I IIII	名/姓	名/姓
	07Unit-02Listening-01Part-00		Rawson Thom
	07Unit-02Listening-01Part-All		Rawson Thom
	07Unit-02Listening-02Part-00		Rawson Thom
	E 07Unit-02Listening-02Part-01		Rawson Thom
	E 07Unit-02Listening-02Part-02		Rawson Thom
	E 07Unit-02Listening-02Part-03		Rawson Thom
	E 07Unit-02Listening-02Part-04		Rawson Thom
	E 07Unit-02Listening-02Part-05		Rawson Thom
	07Unit-02Listening-03Part-00		Rawson Thom
	07Unit-02Listening-03Part-01		Rawson Thom
	07Unit-02Listening-03Part-02		Caine Nick
	07Unit-02Listening-03Part-03		Caine Nick
	07Unit-02Listening-03Part-04		Caine Nick
5	# 07Unit-02Listening-03Part-05		Caine Nick
5	07Unit-06LanguageCheck-01Part-00	a a x Rawson Thom	Rawson Thom
5		a a & x Rawson Thom	Rawson Thom
	07Unit-06LanguageCheck-02Part-00b		Rawson Thom
n	07Unit-06LanguageCheck-02Part-01	o o ⊗ x Rawson Thom	Rawson Thom
n	07Unit-06LanguageCheck-02Part-02	o o ⊗ x Rawson Thom	Rawson Thom

Figure 13: Question bank showing a list of questions of different types.

More examples and explanation of these features will be given in subsequent papers on this subject material.

Conclusion

To get started using the ORC, the steps described in this document should be used. In summary, those steps include:

- Locate the ORC access page either on the Campus Index or from the World Wide Web (http://orc.sun.ac.jp)
- 2 . Register for an account using the existing login and password from our school network.

- 3 . Complete a basic profile.
- 4 . Contact with the ORC Administrator Thom Rawson (thomw@ sun.ac.jp) or Nicholas Caine (caine@sun.ac.jp))
- 5 . Request an online classroom to manage.
- 6 . Begin developing and delivering content for the students online.

The Online Resource Center (ORC) at the University of Nagasaki offers an untapped resource to all staff, faculty, and students at no additional cost to the user. The framework exists to develop and deliver content that promotes active learning and exploration.

Part II Documentation

In following documentation, details on creation of specific activities including Quizzes, Assignments, Workshops, and Questionnaires will be provided.

References

- Moodle.org: open-source community-based tools for learning . (2005, January). Retrieved from http://moodle.org/
- $\Delta F \mathcal{W}$ (Moodle). (2013 December). Retrieved from http://ja.wikipedia.org/ wiki/ $\Delta - F \mathcal{W}$.



Appendix A - Course Page Examples

Course pages showing resources, links, activities, and guizzes.



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小テストナビゲー ション 1 1 1 2 3 1 4 5 6 7 テスト終了 (新しいフレビューを開始する)	あなたはこの小テストをプレビューすることができます。しかし、これが、 受験の場合、あなたは次の理由でプロックされます: 申し訳こざいません、この小テストはまだ利用できません。 MBEにフラグ付 けずる の MBEを編集する GRAMMAR CHECK: Asking about vacations Read the answers. Write the questions				
	問題 1 未解答 最大評点 1.00 や 問題にフラグ付 けする ☆ 問題を編集する 問題 2 未解答 最大評点 1.00 や 問題にフラグ付 けする や 問題にフラグ付 けする や 問題に属業する	A: [(How was your vacation?)? B: It was OK. A: [? B: I went to Ireland.			

Appendix B - Quiz question examples

Example quiz questions from the powerful quiz engine in Moodle.

1981	☆ 問題を編集する	GRAMMAR CHECK:				
Rawson Thom i i 1 2 3 4 5 6 7 i 8 9		Match the statements. Then choose the verb forms for each of the statements.				
テスト終了 (新しいプレビューを開始する)	問題 1 未解答	Are you going to grad school? verb form: are going to go (are going to go)				
	最大評点 2.00 や 問題にフラグ付 けする 心 問題を編集する	No, I'm starting work next month at Sony. (No, I'm starting work next month at Sony.) verb form: am starting (am starting)				
	問題 2 未解答 最大評点 2.00 ぞ 問題にフラグ付 けする の問題を編集する	Are you going to move abroad this year? verb form: are going to move Yes, we're going to go to Mexico. Yes, I know time is running out. Ok. Ok. Maybe I'll decide this weekend. Not necessarily. I need money, so I'll take any job that is offered.				
	問題3 未解答	No, I'm starting work next month at Sony. I'm not sure. I might go for three months just to see how it is. Well, I might take Graphic Design 2 and English Conversation, but I'm not sure yet. Yes, I know. I'm going to check out vacations.com this evening.				